

District: SUFFOLK

Contact Person: Christine Fellini, Deputy Commissioner

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RSP Implementation Date: XX/XX/XXXX

PROGRAM: Housing First RSP

Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable.

The program will be administered by a non-profit contractor, in coordination with the Long Island Coalition for the Homeless (LICH), our CoC lead.

LICH provides street outreach and housing navigation services. They will be responsible for identifying potential RSP recipients – single adults experiencing street homelessness, with income that does not exceed 50% AMI.

The contractor will be identified via RFP waiver and will be responsible for coordinating with LICH to place eligible individuals, identifying suitable housing for RSP recipients, leasing efficiency or 1-bedroom apartments and sub-leasing to RSP recipients, making payments to landlords, serving as point of contact for landlord or client issues. DSS will reimburse the contractor for rent payments and costs covered through the 15% administration portion of the grant.

Indicate the anticipated RSP supplement amount and the number of households expected to be served in the initial 12-month period. RSP supplement amounts are set at 85% of the local Fair Market Rent (FMR) values with a district option to pay up to 100% of FMR using local funds.

Up to 58 individuals will be placed in efficiency or 1-bedroom apartments with a supplement of up to 85% FMR, at an expected annual cost of \$1,179,925.

HUD FY 2022 FMR	1-bedroom 100% FMR	1-bedroom 85% FMR
Suffolk County	\$1,695	\$1,441

TOTAL COST: \$1,179,925

RSP: \$1,002,936 (\$1,441 monthly rent/person * 58 individuals * 12 months)

Admin: \$176,989

Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are currently in shelter or experiencing homelessness (unless sufficient demand does not exist for such households within a district).

All persons considered for this program will be assessed through the local Coordinated Entry System to objectively determine and case conference on those with the greatest level of need in coordination with LDSS. This aims to locally respond to an increase in street homelessness and the barriers that exist based on local eligibility criteria in place to access any available shelter and housing. The program will leverage existing outreach work done by LICH staff.

Describe the application and determination process, including the length of time within which applications will be approved or denied. OTDA encourages districts/contractors to make decisions regarding applications within 30 days of the application date.

Due to the nature of the program and the need to act quickly when someone decides to accept housing, there will be no application process for the individual. Through their outreach work, LICH will identify and assess potential clients to verify they are experiencing street homelessness and have income below 50% AMI. When an individual is interested in accepting housing, LICH or contractor will explain the program via the Program flyer and request proof of income. The individual will be provided 10 business days to provide the documentation. LICH or contractor will verify homelessness and income, make an eligibility determination and issue the individual an *RSP Housing First Award or Denial Letter* within 1 week of receiving all information, aiming to move the individual into housing within 30 days.

If denied, the individual may present new information for consideration at any time. If funding remains available, the individual may be determined eligible.

Describe the forms and/or notices that will be used to facilitate the application and determination process. When households requesting a supplement do not meet the criteria established by the district, the denial/discontinuance letter must support the decision by explaining the criteria and the district's decision that the household does not meet such criteria. When a supplement is approved, an award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis and the months/term included.

LICH and Contractor will create:

- Program Flyer - describes the qualifying criteria, process for securing the supplement
- RSP Award Letter - award letter confirm eligibility, max rent, income and client share of rent (30% of income); client will show letter to landlords/brokers if seeking housing on his own; letter will also include program specifics for landlords/brokers.
- RSP Denial Letter - 30 days after *Preliminary Approval Letter*, denial letter indicates why the client has been disapproved for the supplement, such as income that exceeds 50% AMI or having qualified for another voucher.

Indicate the anticipated target population, including prioritization of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence). Eligible participants include individuals and/or families, regardless of immigration status, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.

Single adults that have experienced long-term chronic unsheltered homelessness; specifically, those that have the greatest barriers in accessing shelter and housing, and those at the greatest risk of death, violence, victimization, or serious health complications by remaining unsheltered, as identified by a network of established street outreach network within Suffolk County, NY.

Indicate how the following eligibility standards will be met:

- **Households must earn no more than 50% of area median income (AMI) at the time of application (using current monthly income for the household and excluding earned income of a minor child; adoption/foster care payments; one-time loans, gifts, lump sum payments or other non-recurring income; and childcare subsidy payments) based on location and household size, with initial priority given to households who earn no more than 30% of AMI;**

Contractor will verify income through WMS and/or current proof of income to ensure the individual's income does not exceed 50% AMI.

- **A household's financial contribution will be limited to 30% of their households' total earned and/or unearned income; and**

Contractor will ensure RSP Award Letter accurately reflects the individual's income and contribution, that it is updated prior to lease signing and that their contribution does not exceed 30% of their income.

- **Supplements are to be provided until the household's income reaches 30% or more of their monthly rent, at which point the housing will be considered affordable for the individual/family and the supplement will end.**

Contractor will recertify the individuals 90 days prior to the end of the lease period by re-verifying income, household size and lease renewal. Supplements will be provided until the individual's income increases to a level where their monthly rent is at or less than 30% of their total income, at which point the housing will be considered affordable and the supplement will end. Staff will work to maintain the housing by transitioning the individual off RSP at the end of the lease and establishing a new, self-pay lease with the landlord wherever possible, or assisting the client to move to an affordable unit. If the individual is within the income guideline but the landlord will not renew the lease, the individual may use the supplement to secure new housing within Suffolk County.

List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:

Will leases be required of all tenants?

Leases will be between the non-profit administering the contract and landlord/property owner. Subleases will be between clients served and the non-profit administering the contract.

How will the district/contractor ensure that the rental costs are legitimate and the responsibility of the recipient if a lease is not required?

n/a

Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?

The housing unit must meet any accommodation needed by the client, such as ADA accessible doorways. The non-profit administering the contract and leasing directly with the landlord will do a cursory health and safety walk through of unit prior to lease signing.

How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?

The non-profit administering the contract will work to ensure all mediation attempts and efforts are made to keep people housed. This may result in relocation of some clients. As the program will be targeted to single adults, household composition cannot change. DSS may allow an RSP recipient to add additional household members if funding allows, household income does not exceed 50% AMI, if total monthly rent is more than 30% of the total household's monthly income and landlord agrees.

Any changes to rent amounts will be handled between landlord and the non-profit administering the contract, as the lease is between these two entities. If a RSP modification is needed due to income change, the contractor will provide the new information to LDSS for modification within 30 days of change. If a move is required, the non-profit, in coordination with LICH, will locate and negotiate a new rental for the client.

What standards will be followed in determining whether supplementation will continue following a move?

An RSP recipient may utilize RSP for moves within Suffolk County as long as the new rent more than 30% of the household's total monthly income. Moves out of county will not be supported by RSP.

Will the district/contractor require the recipient household to report changes related to the supplement within a set timeframe as a condition of continued eligibility for the supplement?

All program participants must report changes in income as they occur, which will be reviewed a minimum of monthly during case management contacts*. In this way, the need for modification will be identified within 30 days of the change.

How will contributions towards rental costs from individuals outside the household be verified and what standards will be applied in determining whether such contributions can be sustained in the future?

Households will pay no more than 30% of their income to ensure client affordability. Although it is common for the target population to be served in this program lack support systems to assist with costs and housing stability, case workers will seek to rebuild support systems/create new support systems. If a household shares that a third-party is contributing to rent payments on their behalf, the contractor/LICH will verify through collateral or written contact and assess sustainability.

Indicate the length of time the supplement will be offered to households (e.g., three months, six months, indefinitely, etc.) and whether there is a recertification process for the supplement.

Supplements will be provided until the household's income increases to a level where their monthly rent is at or less than 30% of their total income, at which point the housing will be considered affordable for the family and the supplement will end. There will be an annual recertification, 90 days prior to the end of the lease period by re-verifying income, household size and lease renewal. The contractor will verify this information directly with the individual.

Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.

LDSS will pay the contractor, who will pay the landlord via check or electronically, if possible.

Indicate how fraudulent and/or cases determined to otherwise be ineligible will be handled, including the procedure for recouping funds, if necessary.

Fraud is investigated by the DSS Special Investigations Unit.

DSS will establish a data match between RSP recipients and our TA caseload. If there are any duplicates between both programs, generate a list of those cases, DSS staff will review for

duplicates. DSS staff will confirm if any duplicate cases are in fact receiving funds from multiple programs. Those that are will be referred to SIU.

If during the eligibility process, the Contractor discovers inconsistencies with RSP application or income disclosure, they will refer the case to SIU. SIU will follow normal protocols with investigating RSP applicant, conduct possible interviews etc.

SIU will investigate referrals, possibly conduct interviews, gather evidence and follow normal investigative protocols. If applicant/recipient admits to program violations, a confession of judgement can/will be sought to collect on program dollars that were fraudulently received by applicant. If applicant/recipient doesn't confess, SIU can make referral to District Attorney's Office for possible prosecution related to the program violations.

Describe how the district/contractor will ensure that households do not receive duplicate benefits from other sources that may assist with paying future rent/ongoing rental supplements.

Working in coordination with local Coordinated Entry, LPHAs and other partners providing rental assistance, DSS will review Welfare Management System (WMS) and LICH will review the voucher management system to ensure that enrolled households are not receiving duplicative rental assistance. Referrals for this supplement will only be made when all other housing options and rental assistance resources have been thoroughly explored and were not viable for program candidates. Households can, however, move on to different housing options from this program if other resources and programs that can best meet client needs become available, such as permanent supportive housing or a housing choice voucher.

Indicate how client records will be maintained (e.g., paper file cabinets, electronic records, or a combination of both) and whether any specific software or system will be used. Notifications regarding eligibility determinations (e.g., approvals, denials and discontinuances) must be maintained in the case record for a minimum of six years following submission of the final expenditure report.

Client records will captured/updated using HMIS, which will be locally administered by LDSS. Client status letters can be provided to clients, with copies of records in HMIS and paper copies securely kept.

Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.

Information about persons served, with demographic breakdowns and other case information will be updated in real-time using HMIS and gathered through coordination between LICH and contractor. Financial records of rental assistance will be maintained by LDSS. All information will

be regularly updated, reviewed and outcomes/status reporting can be easily generated quarterly, or as necessary/requested.

To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Shelter Supplement Plan must indicate the following:

- **How the RSP will be different from their current approved Shelter Supplement Plan**

RSP will target to serve a different population (unsheltered street homeless individuals) as opposed to SSP, which is available to households in receipt of Temporary Assistance. RSP and SSP applications can be cross-referenced regularly within LDSS and before any approval for either program. LDSS will also work in direct coordination with local Coordinated Entry to ensure no duplication of any renting assistance resources

- **The process established to ensure funds are not duplicated**

Persons served through RSP will be tracked in a designed HMIS program only for persons in that specific program and provided rental assistance with RSP funding. Prior to approval a data exchange will occur with DSS to avoid duplication.

- **How participating households will be distinguished**

Persons served through RSP will be tracked in a designed HMIS program only for persons in that specific program and provided rental assistance with RSP funding. Any TA case receiving RSP will be notated in the local data fields in WMS.

*Note that the success of the program described above is contingent on supportive services, which are inextricably linked to the rental supplement for this population, but not funded through RSP. In order to access and maintain housing, individuals experiencing street homelessness need the direction and encouragement of a service provider to support their transition back into a formal living arrangement.

These services include:

- Case Management: assistance with housing searches and landlord relations, visits to client in unit, service connections, move-on efforts to connect to other permanent housing when needed, coordination with outside agencies to provide on-site/off-site services, intakes/discharges, monthly meetings to review plans and client budgets/income
- Behavioral Specialist: address crises and behavioral challenges faced by persons served, including crisis intervention/de-escalation, individual and group CBT counseling, with a focus on improving overall decision-making that will impact housing stability and health
- Street Outreach: coordinates with existing street outreach staff/teams identifying and supporting those living unsheltered, conduct housing needs assessments, transport clients to intakes/housing placements

DSS and LICH plan to leverage existing partnerships and resources (such as re-allocated ESG-CV funds) to make these services available.

District: SUFFOLK

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RSP Implementation Date: XX/XX/XXXX

PROGRAM: Large Family RSP

Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable.

The program will be administered by a non-profit contractor, in coordination with the Long Island Coalition for the Homeless (LICH), our CoC lead. The contractor will be identified via RFP waiver and will be responsible for coordinating with shelter providers to place and administer supplement to eligible families, making payments to landlords, serving as point of contact for landlord or client issues. DSS will reimburse the contractor for rent payments and costs covered through the 15% administration portion of the grant.

Indicate the anticipated RSP supplement amount and the number of households expected to be served in the initial 12-month period. RSP supplement amounts are set at 85% of the local Fair Market Rent (FMR) values with a district option to pay up to 100% of FMR using local funds.

TOTAL COST: \$1,459,059
RSP: \$1,240,200
Admin: \$218,859

- 4-bed: \$2,474/month (85% of Suffolk FMR 4-bedroom \$2,911)
- 3-bed: \$2,246/month (85% of Suffolk FMR 3-bedroom \$2,642)

Anticipated Number of Households to be Served: 45 families

- 10 families of 7 people or more in 4-bedrooms (\$24,740/month; \$296,880/year)
- 35 families of 5 people or more in 3 bedrooms (\$78,610/month; \$943,320/year)

HUD FY 2022 FMR Suffolk County	3-bedroom: 100% FMR	3-bedroom: 85% FMR	4-bedroom: 100% FMR	4-bedroom: 85% FMR
	\$2,642	\$2,246	\$2,911	\$2,474

Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are currently in shelter or experiencing homelessness (unless sufficient demand does not exist for such households within a district).

Contractor will provide a program flyer to all shelters with large families of 5 or more members, and instruct them to meet with each family and explain the program. Contractor will also go out to shelters with a large number of potential RSP families to meet with staff and clients about the program. DSS will provide contractor a list of all large families in shelter with income below 50% AMI. Any family not identified by DSS that has provided proof of eligible income to Case Manager/Contractor may also qualify. Family size will be the size of the current shelter household; RSP recipients may not increase their family size by adding individuals not currently sheltered with them. There may be exceptions for extended families that are currently sheltered separately, such as grandmother in a single adult shelter joining her daughter and grandchildren from a family shelter to make one large family RSP household.

Describe the application and determination process, including the length of time within which applications will be approved or denied. OTDA encourages districts/contractors to make decisions regarding applications within 30 days of the application date.

Contractor will outreach to all large families and explain the RSP program. Families who meet the qualifying criteria of less than 50% AMI – verified by contractor and/or DSS staff - will be given an *RSP Preliminary Approval Letter*, with their income, family size and potential maximum rent. The family has 15 days to advise the Contractor of any updates; families who did not receive *the Preliminary Approval Letter* but believe they qualify, may reach out to the Contractor for assessment. Within 30 days of the *Preliminary Approval Letter*, the *RSP Award Letter* will be provided to all families that qualify for RSP; the family can then search for housing, with the assistance of the contractor. An *RSP Denial Letter* will be issued for those that do not qualify.

Describe the forms and/or notices that will be used to facilitate the application and determination process. When households requesting a supplement do not meet the criteria established by the district, the denial/discontinuance letter must support the decision by explaining the criteria and the district's decision that the household does not meet such criteria. When a supplement is approved, an award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis and the months/term included.

- Program Flyer - describes the qualifying criteria, process for securing the supplement
- *RSP Preliminary Approval Letter* - states client is potentially eligible for the supplement due to household size and income, allows 15 days to provide updated information.
- *RSP Award Letter* - 30 days after *Preliminary Approval Letter*, award letter confirm eligibility, household size, income, max rent and client share of rent (30% of income); client will show letter to landlords/brokers when seeking housing; letter will also include program specifics for landlords/brokers.

- *RSP Denial Letter* - 30 days after *Preliminary Approval Letter*, denial letter indicates why the client has been disapproved for the supplement: household size, income or other voucher.

Indicate the anticipated target population, including prioritization of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence). Eligible participants include individuals and/or families, regardless of immigration status, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.

Large families (5 or more members) who are currently in shelter at the time of grant approval. If there is not sufficient demand in shelter, DSS may open the supplement up to non-shelter families.

Indicate how the following eligibility standards will be met:

- **Households must earn no more than 50% of area median income (AMI) at the time of application (using current monthly income for the household and excluding earned income of a minor child; adoption/foster care payments; one-time loans, gifts, lump sum payments or other non-recurring income; and childcare subsidy payments) based on location and household size, with initial priority given to households who earn no more than 30% of AMI;**

Contractor will verify income at the point of preliminary approval. through WMS and/or current proof of income to ensure they household does not exceed 50% AMI.

A household's financial contribution will be limited to 30% of their households' total earned and/or unearned income; and

Contractor will ensure RSP Award Letter accurately reflects the household's income and contribution, that it is updated prior to lease signing and the household's total monthly contribution will be 30% of the household's total monthly income.

- **Supplements are to be provided until the household's income reaches 30% or more of their monthly rent, at which point the housing will be considered affordable for the individual/family and the supplement will end.**

Contractor will recertify the family 90 days prior to the end of the lease period by re-verifying income, household size and lease renewal. Supplements will be provided until the household's income increases to a level where their monthly rent is at or less than 30% of their total income, at which point the housing will be considered affordable for the family and the supplement will end. Staff will work to maintain the housing by transitioning the family off RSP at the end of the lease and establishing a new, self-pay lease with the landlord wherever possible, or assisting the client to move to an affordable unit. If the household is within the income guideline but the landlord will not renew the lease, the household may use the supplement to secure new housing within Suffolk County.

List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:

- Will leases be required of all tenants?

Yes

- How will the district/contractor ensure that the rental costs are legitimate and the responsibility of the recipient if a lease is not required?

n/a

- Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?

Yes, prior to lease signing, RSP apartments will be inspected following Suffolk County's current SSP process.

- How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?

The non-profit administering the contract will work to ensure all mediation attempts and efforts are made to keep families housed. This may result in relocation of some families. The family will be required to notify the contractor within 30 days of the change in circumstance (rent, household comp, need to move). The non-profit administering the contract will develop an action plan with the family, and possibly the landlord, within 1 week of notification. The non-profit will also notify DSS.

- What standards will be followed in determining whether supplementation will continue following a move?

An RSP recipient family may utilize RSP for moves within Suffolk County as long as the new monthly rent amount does not exceed 30% of the household's total monthly income. Moves out of county will not be supported by RSP.

- Will the district/contractor require the recipient household to report changes related to the supplement within a set timeframe as a condition of continued eligibility for the supplement?

As noted above, the family will be required to notify the contractor within 30 days of the change in circumstance (rent, household comp, need to move). However, the contractor will extend all efforts to maintain the family in housing in the event they family did not provide 30 days' notice, and the family will remain eligible for the supplement as long as the monthly rent amount does not exceed 30% of the household's total monthly income. If the family disengages from the contractor and DSS, the supplement will remain available to the family for 90 days before the family loses eligibility.

• How will contributions towards rental costs from individuals outside the household be verified and what standards will be applied in determining whether such contributions can be sustained in the future?

Collateral contacts will be made to verify the contributing parties' income and sustainability going forward. Documentation will be requested to verify income.

Indicate the length of time the supplement will be offered to households (e.g., three months, six months, indefinitely, etc.) and whether there is a recertification process for the supplement.

Supplements will be provided until the household's income increases to a level where their monthly rent is at or less than 30% of their total income, at which point the housing will be considered affordable for the family and the supplement will end. There will be an annual recertification, 90 days prior to the end of the lease period by re-verifying income, household size and lease renewal. The contractor will verify this information directly with the family.

Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.

Check to landlord

Indicate how fraudulent and/or cases determined to otherwise be ineligible will be handled, including the procedure for recouping funds, if necessary.

Fraud is investigated by the DSS Special Investigations Unit.

DSS will establish a data match between RSP recipients and our TA caseload. If there are any duplicates between both programs, generate a list of those cases, DSS staff will review for duplicates. DSS staff will confirm if any duplicate cases are in fact receiving funds from multiple programs. Those that are will be referred to SIU.

If during the eligibility process, the Contractor discovers inconsistencies with RSP application or income disclosure, they will refer the case to SIU. SIU will follow normal protocols with investigating RSP applicant, conduct possible interviews etc.

SIU will investigate referrals, possibly conduct interviews, gather evidence and follow normal investigative protocols. If applicant/recipient admits to program violations, a confession of judgement can/will be sought to collect on program dollars that were fraudulently received by applicant. If applicant/recipient doesn't confess, SIU can make referral to District Attorney's Office for possible prosecution related to the program violations.

Describe how the district/contractor will ensure that households do not receive duplicate benefits from other sources that may assist with paying future rent/ongoing rental supplements.

Contractor will provide DSS a list of all RSP recipients. DSS will query records monthly to ensure RSP recipients have are not in receipt of duplicative rental assistance or emergency housing, including leveraging HMIS information from the CoC.

Indicate how client records will be maintained (e.g., paper file cabinets, electronic records, or a combination of both) and whether any specific software or system will be used. Notifications regarding eligibility determinations (e.g., approvals, denials and discontinuances) must be maintained in the case record for a minimum of six years following submission of the final expenditure report.

Contractor will maintain at a minimum paper records, though electronic records will be encouraged, for 6 years.

Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.

Contractor will complete quarterly report on number of: families approved, denied, moved to permanent housing remain in permanent housing, no longer in permanent housing and reason; length of time to move to permanent housing with RSP; number and type of contacts from RSP recipients.

To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Shelter Supplement Plan must indicate the following:

- **How the RSP will be different from their current approved Shelter Supplement Plan**

RSP differs from SSP in the amount of rental support and TA requirements. Current SSP is for households of any size in receipt of TA and is limited to a maximum of \$1878 in monthly rent. RSP recipients do not need to be in receipt of TA, must be a household of 5 or more members and the supplement is between \$2,246 and \$2,474.

- **The process established to ensure funds are not duplicated**

Contractor will provide DSS a list of all RSP recipients. DSS will query records monthly to ensure RSP recipients have are not in receipt of duplicative rental assistance or emergency housing, including leveraging HMIS information from the CoC.

- **How participating households will be distinguished.**

Households will be coded as RSP in the DSS system of record. WMS will be updated for any RSP recipient household in receipt of TA. DSS housing system will be updated with an exit reason of "RSP" for any family that moves out to permanent housing with the supplement.